Kyoto Institute of Technology Library

Library * Guide How Do I Use MyOPAC?

Let's learn how to use MyOPAC.



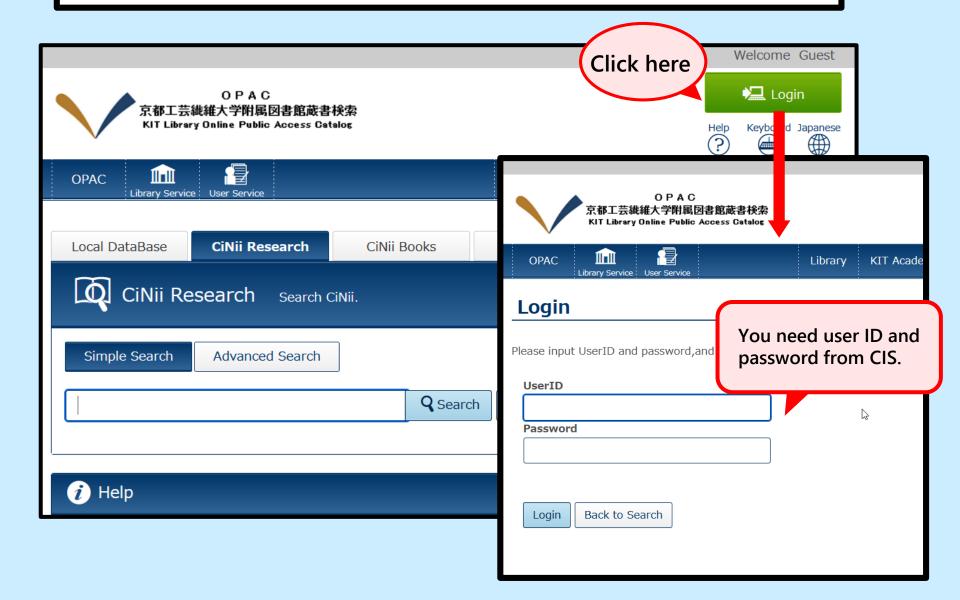
Library Services

Library provides various library services through MyOPAC.

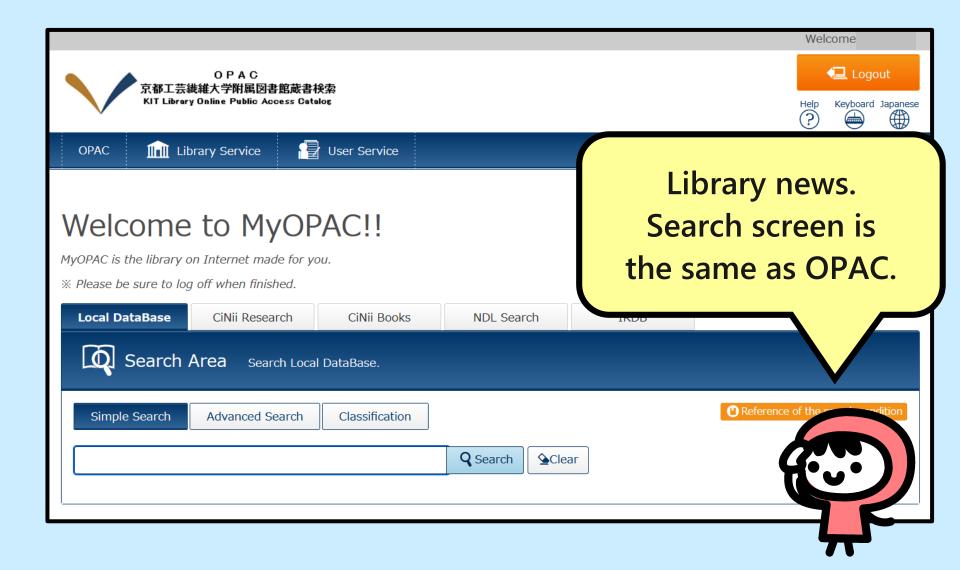
- Book reservation
- Interlibrary Loan
- Book purchase request



How to Log in MyOPAC Page



MyOPAC Welcome Page



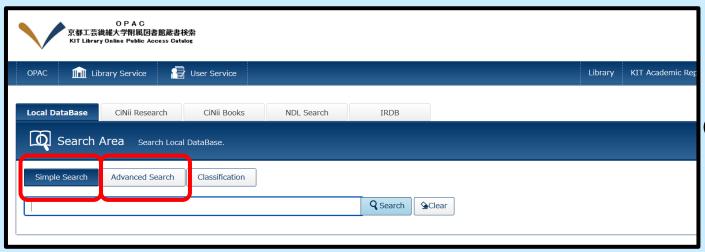
How Do I search OPAC

Simple search

Type any keyword in the search box.

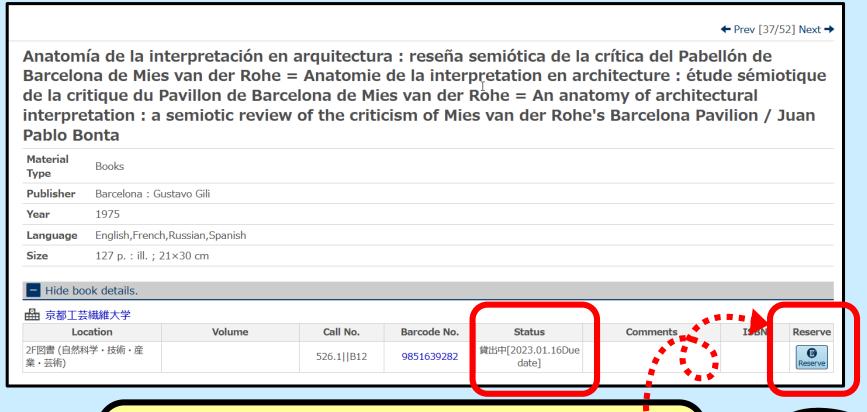
Advanced search

Type exact title and (or) author. You can use Boolean operator (AND, OR, and NOT) for search.





Book Reservation through MyOPAC

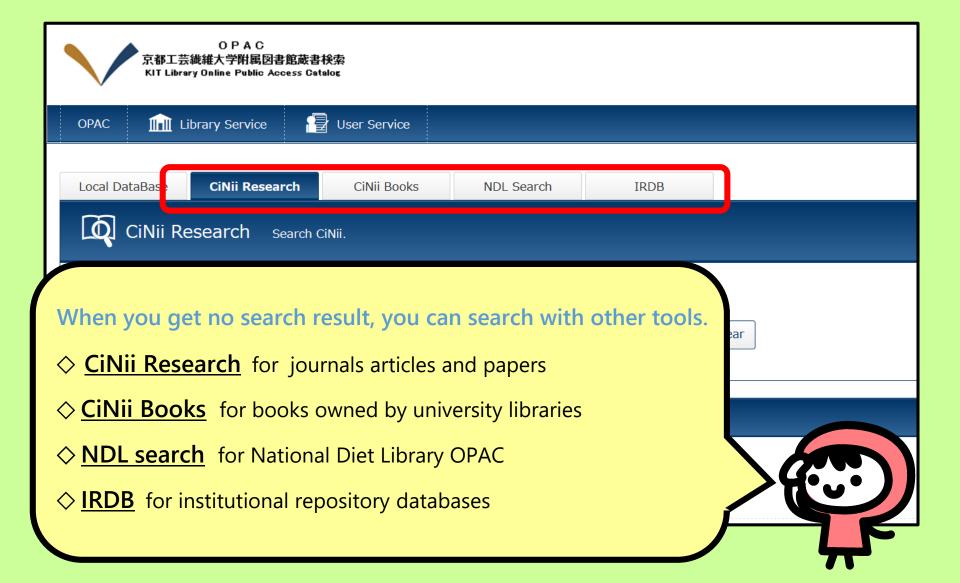


When the status of the book you need is on loan, you can reserve the book from MyOPAC.

Library will send a notice email when it is available.



Other Tools to find Books, Papers, and Articles



Interlibrary Loan

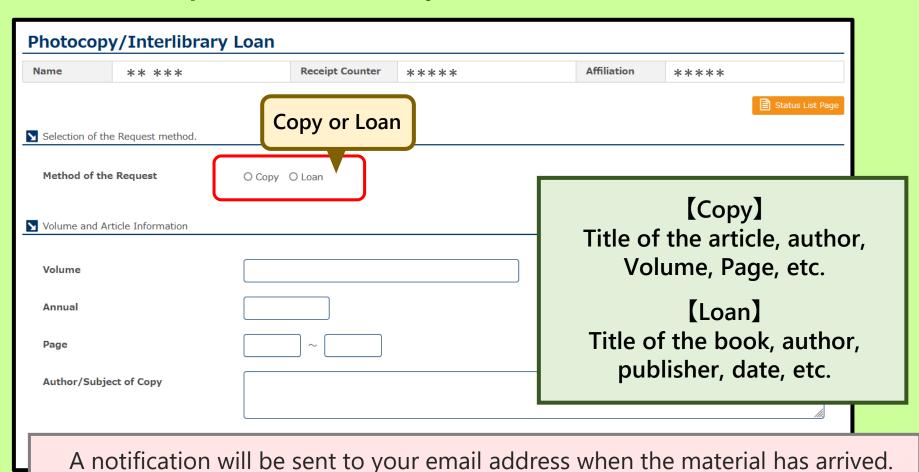
If you cannot find the books or articles you need at KIT Library. You can obtain them from other libraries using the interlibrary Loan service. (the service is no free of charge)

- CiNii Books books · · · owned by university libraries



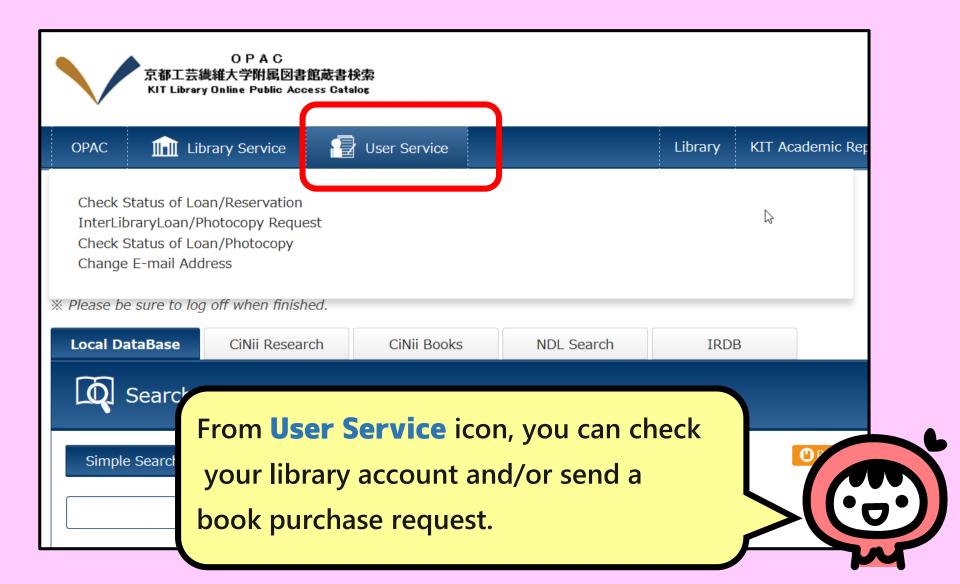
Interlibrary Loan Request Form

To order a book loan or a copy of journal article, submit a request form via MyOPAC.



Other Useful Tools through MyOPAC (1)





Other Useful Tools through MyOPAC (2)

Lending and request status

You can see your last 4 years' history of your account.

Renewal

Loan period can be renewed from MyOPAC. However, in case that a book is placed a hold by the other user, loan period cannot be extended. You can not renew periodicals (journals or magazines).

Interlibrary Loan request status

You can check your ILL request status.

Book purchase request

You can check your book purchase request status.

Now you have learned how to use MyOPAC. Make the best use of the Library.

Please feel free to ask questions at the information counter.

